

Open to internal and external applicants

CORE VALUES : **INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY**
WORKING LANGUAGES : *English required; French highly desirable*
REMUNERATION : *Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered*
Preference will be given to equally qualified women

Date of Issue: 25 February 2002

Deadline: 25 April 2002

Chief of Security, P-4
Conference and General Services Division (CGSD)
Economic Commission for Africa
Addis Ababa, Ethiopia
VA #: 02-Y-ECA-0X2228-E-AA

DUTIES AND RESPONSIBILITIES:

Under the general supervision of the Chief of Conference and General Services, the incumbent: advises the Chief of CGSD on security matters to ensure the safety, security and fire protection of the persons and property in the UN compound which has: 1,800 staff and five major buildings totalling 85,000 sq meters on a 30 hectare compound including a large Health Centre and the UN Conference Centre, a \$115 million state-of-the-art complex with a capacity of 2,500. The Chief of Security plans, organizes, and supervises the work of the 80-person Security Unit; arranges and directs security for high-level visitors; conducts security risk assessments and makes recommendations accordingly; develops evacuation plans; supervises recruitment and assignment of staff; trains Security Unit staff; plans and liaises with host country law enforcement officials; co-ordinates security arrangements with UN Headquarters, other UN agencies, and other organizations; and manages the administration of the Unit including personnel, budget, and procurement for the Unit. On behalf of the Executive Secretary, organizes, directs and implements all security planning for UN organizations in Ethiopia, including chairing the Security Plan Committee, comprised of the heads of UN organizations. In general, the incumbent will participate in the work of the CGSD by recommending direction and participating in the formulation and implementation of the Division's work plan.

EDUCATION:

Advanced university degree required in law enforcement, security or related field.

WORK EXPERIENCE:

Substantial relevant practical experience in security or law enforcement required, preferably with a portion in the international context.

TECHNICAL SKILLS:

Demonstrated abilities in the areas of security, safety, and fire protection required. Ability to assess security plans and practices, propose options, and make recommendations for improvement. Proven ability to manage a security force. Proficiency in computer systems, including word processing and internet required. Proven abilities to prepare written materials in a clear, concise and compelling manner; and communicate orally in an effective manner.

ESSENTIAL CORE COMPETENCIES:

Communication, teamwork, planning and organizing, creativity and innovation, client orientation, technological awareness and ability to work effectively in a multicultural environment.

UNH23800EP-4001
(P4-011)
IMIS # 450555

HOW TO APPLY: *Please see our guidelines at www.uneca.org. Applications may be sent by e-mail (preferably) to ecacampaign@un.org or by fax to (212) 963-3134 or (212) 963-9560. All applications should include the VA number and title of the position.*