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**UNITED NATIONS
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ECONOMIC COMMISSION FOR AFRICA

Annual Meeting of the African Technical Advisory Committee (ATAC)
Addis Ababa, Ethiopia
9 - 10 December 2004, United Nations Conference Center

PROVISIONAL ANNOTATED AGENDA

1. Welcoming and introductory remarks

The Officer in Charge, Development Information Services Division (DISD) of the Economic Commission for Africa (ECA) will open the meeting by a remark.

2. Introduction of participants

Members of the ATAC IV will introduce themselves to each other – including their areas of interest.

3. Introduction to ATAC, objectives and Term of References

The major functions of the African Technical Advisory Committee on the African Information Society Initiative, modes of operation, membership, officers, conditions of service and meetings will be discussed.

4. Election of Officers (Chair person, vice Chair & Rapporteur)

The officers who will coordinate the activities of the fourth committee of the ATAC for the coming two years will be elected.

5. Introduction to the AISI and ECA's ICT4D Activities

Presentations will be made to familiarize members of the ATAC IV to the AISI, ECA's activities in the area of ICT4D and the upcoming 4th edition of the Committee on Development Information (CODI IV) on the Information Economy. General discussions will follow the presentations.

6. The WSIS Process

Africa's participation in the World Summit on the Information Society (WSIS) process and ECA's role in coordinating the African stakeholders will be presented. This will be followed by presentations on the WSIS Academia Research Network launched in December 2003 during the Geneva Summit of the WSIS and its activities to date. The presentations will be followed by question and answer sessions.

7. Working Lunch with the Executive Secretary of the ECA

The Executive Secretary of the ECA will hold a working lunch to welcome the ATAC IV members. He will discuss with ATAC IV members on their expected contribution to ECA's Harnessing Information for Development programme and the implementation of the African Information Society Initiative (AISI).

8. Review of the DISD Work Programme 2006 – 2007

The DISD work programme for the period 2006-2007 will be presented by the Director, Office of Policy and Programme Coordination (OPC), ECA and discussed. ATAC members are expected to comment on the work programme.

9. ATAC IV Action Plan

ECA will present the TORs of the three ATAC sub-committees – partnership, information economy, and policy and enabling environment. ATAC IV members will be assigned to each one of the sub-committees based on their experience in the areas. Each one of the sub-committees will meet separately in break out sessions and come up with recommendations on the way

forward. The recommendations from each one of the sub-committees will be presented to the whole group and will constitute the ATAC IV Action Plan.

10. Closing session

The Chairperson of ATAC IV will then make some observations on the meeting and its achievements and then call on the OIC of DISD to make closing remarks. The Chairperson will close meeting.