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**Ad Hoc Expert Group Meeting on Assessing the Implementation of the SADC-ECA
Multiyear Programme**

**22 – 23 June 2009
Lusaka, Zambia**

AIDE MEMOIRE

I. BACKGROUND AND JUSTIFICATION

Building on the ECA repositioning process and in line with its mandate to work with the Southern Africa Development Community (SADC), a Cooperation Agreement has been developed. This partnership and institutional arrangement is inspired and guided, inter-alia, by the ongoing UN reforms, the ECA's support to the implementation of AU/NEPAD programmes through the RECs and the Secretary General's report to the General Assembly on enhancing the role of Sub-Regional Offices of the Economic Commission for Africa.

Further impetus for strengthening ECA and SADC collaborative relationship also arises from the SADC New Partnership Framework outlined in the Windhoek Declaration, RISDP and SIPO which desire a stronger and more effective collaboration with all stakeholders.

The proposed collaboration is based on a long history of support to SADC, in harmonizing policy and programmes of action, providing policy advisory services, and facilitating and serving as convener for policy dialogue. More significant interventions have been in the development of policy frameworks for transport development, mining and gender.

The cooperation framework is expected to explore modalities for enhancing collaboration between ECA, SADC and other partners and also identify strategies for leveraging on the existing technical capacities to address knowledge building and sharing at all levels as well as in meeting the SADC's capacity building challenges in the implementation of RISDP and SIPO. The framework has identified a number of collaborative activities and compiled them into a multi-year programme.

The multi-year programme is based on the RISDP and SIPO priorities, and the ECA Business Plan supported by the Windhoek Declaration and is expected to strengthen collaboration and partnership among institutions.

II. OBJECTIVES AND SCOPE

The Consultative Meeting is aimed at discussing issues related to the on-going process of elaborating this collaboration framework and exploring other modalities for further enhancement. The meeting is expected to:

- (1) Review the collaboration framework and the progress achieved in existing collaborative programmes and identify areas for further collaboration;
- (2) Define an inter-institutional operational synergy and allow each institution to leverage on its comparative advantage in developing common collective policies and responses to the regional integration challenges as well as to

facilitate and link national efforts to sub-regional level for promoting common values;

- (3) Define modalities for programme implementation, identify joint resource mobilization strategies; and
- (4) Develop a reporting, monitoring and evaluation mechanism for the periodic review of the collaboration.

Presentations will be made by SADC, ECA-SA and other selected cooperating partners.

III. PARTICIPANTS

ECA-SA and the SADC Secretariat will jointly host the meeting with the former being responsible for the meeting costs. Representatives of development partners will be invited to attend the meeting and make presentations. ECA-SA will collaborate with the ECA Headquarters divisions and IDEP in facilitating the preparations for the meeting.

IV. EXPECTED OUTCOMES

The following are the expected outcomes for the meeting:

- The implementation strategies for the multi-year programme reviewed and updated;
- The strategic orientation of the collaboration and the operational framework further developed; and
- Reporting, monitoring and evaluation mechanisms for the periodic review of the collaboration developed
- Framework for enhancing partnerships with other institutions developed.

V. DATE, VENUE AND ADMINISTRATIVE ARRANGEMENTS

The meeting will take place from 22 – 23 June 2009 in Lusaka, Zambia.

Participants are advised to provide details of travel itinerary to ECA-SA in good time. ECA will organize the logistics including hotel reservations, airport reception and transportation to and from hotels. It will be the responsibility of participants to organize their entry visas prior to their travel.

V. CONTACTS

All communication concerning the meeting should be addressed to:

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