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December 2009**

**Expert Group Meeting on the Proposed Project of the UNECA Depository Libraries  
in Southern Africa**

**9 December 2009  
Manzini, Swaziland**

**Draft Work Programme**



**09 December 2009**

- 08:00-08:45 Registration of Participants
- 08:45-09:00 **Agenda Item 1:** Opening Remarks  
(*Minister of Education, Swaziland; Vice-Chancellor, University of Swaziland; Ms. Jennifer Kargbo, Director, UNECA-SA*).
- 09:00-09:10 **Agenda Item 2:** Objectives, expected outcome of the meeting and organization of work (*Dr. Alfred Latigo, Senior Economic Affairs Officer, UNECA-SA*)
- 09:10-09:20 **Agenda Item 3:** Adoption of the Agenda and Programme of Work (*Mr. Jack Zulu, Social Affairs Officer, UNECA-SA*)
- 09:20-09:40 **Agenda Item 4:** An overview of the United Nations Depository Libraries Programme managed by the Dag Hammarskjold Library at the UN Headquarters in New York (*Dr. Alfred Latigo*)
- 09:40-11:00 **Agenda Item 5:** A brief presentation by Chief Librarians (5 mins each) on the status of their libraries: whether depository of UN publications, library system and facilities (*Dr. Alfred Latigo*)
- 11:00-11:15 *Tea/Coffee break*
- 11:15 – 12:00 **Agenda item 6:** Selling Ideas to Change the World: The Aims and Scope of Publishing Programmes of United Nations System (*Mr. Abraham Azubuikwe, Chief Librarian, UNECA Library*).
- 12:00-13:00 **Agenda Item 7:** Establishment of dedicated collection and exhibition points in universities as well as other institutions in Southern Africa (*Dr. Alfred Latigo*)
- 13:00-14:00 *Lunch*
- 14:00-15:00 **Agenda Item 8:** Computer workstations for networking - linking ECA and UN HQs (*Mr. Abraham Azubuikwe*)
- 15:00-16:00 **Agenda Item 9:** UNECA Knowledge Management Portal and Demonstration of e-resources (*Mr. Abraham Azubuikwe*)

16:00-16:15 *Tea/Coffee Break*

16:15-16:30 **Agenda Item 10:** Training opportunities for librarians (*Mr. Abraham Azubuike*)

16:30-17:00 **Agenda Item 11:** A business plan for dedicated collection and exhibition points in universities as well as other institutions in Southern Africa ((*Dr. Alfred Latigo*)

17:00-17:15 **Agenda Item 12:** Presentation and adoption of recommendations (*Mr. Jack Zulu*)

17:15-17:50 **Agenda Item 13:** Visit to the University of Swaziland Library (*Mrs. Makana Mavuso, University Librarian, University of Swaziland Library*)

17:50-18:00 **Agenda Item 14:** Closing (*UNECA-SA*)