

MEETINGS OF ECA OFFICE FOR WEST AFRICA

Niamey, Niger: 11-15 June 2002

DATE AND VENUE OF THE MEETING:

The Tenth Meeting of the ICE of the SRO-WA will take place in Niamey, Niger from 13 to 15 June 2007. This event will be preceded by an Ad Hoc Expert Group Meeting from 11 to 12 June 2007. All sessions will be held at the **Palais des Congrès**.

COSTS OF PARTICIPATION

In accordance with United Nations regulations regarding intergovernmental meetings the costs of participation of the delegates at the ICE meeting are to be borne by their Government or Institutions.

TRAVEL ARRANGEMENTS

Participants are requested to make their own travel arrangements.

It is advisable that participants arrive in Niamey between Friday 8 and Monday 11 June 2007.

It is important that the Office be provided with details on travel plans, particularly the names, date, flight number, and time of arrival as soon as these are confirmed. Please send this information to:

The ICE Secretariat
SRO-WA
B.P.744
Niamey, Niger
Fax: 227- 20 72 28 94
Email- srdcwest@uneca.org, and, ice10@uneca.org
Tel: 227-20 72 29 61
Attention: Mrs. Aissata Seini

Participants from the West African sub-region do not require entry visas to Niger. If those from outside the sub-region require any assistance in obtaining entry visas, they should provide the Centre with information on the following as soon as possible:

Surname and First name;
Nationality;
Date of Birth;
Place of Birth;
Passport Number;
Date of Issue;
Expiry Date.

Participants are advised to bring along vaccination certificates in case required by the health authorities at the airport.

Participants will be met at the airport and assisted with entry formalities. Transport will be available to the hotels and back to the airport.

ACCOMODATION:

Arrangements are being made for participants to stay in hotels which the list is attached to this note. Special rates have been negotiated to this effect. Participants intending to stay in other hotels should inform the ICE Secretariat. All bills are the responsibility of the participants.

SECRETARIAT

The Secretariat for the meeting will be located at the **Palais des Congrès**.

A set of materials, including the work programme, registration forms, and the documents for the meeting will be given to participants on arrival. Completed registration forms should be handed over to the Conference Secretariat on the first day.

TIME AND WEATHER

Niamey time corresponds to Universal Time (Greenwich Mean Time) plus one. The weather in June is hot and humid.

