

Ad-Hoc Expert Group Meeting on “Sensitive and Special Products and their Implications for Africa in the Doha Round”: 3-4 May 2007; Cotonou, Benin

Note to the participants

Dear Participant,

UNDP or ECA Sponsored Participants

By now, you should have received your ticket or information on how to collect your ticket through your *local UNDP Office or the ECA Geneva interregional services for Geneva based participants.*

Regarding the arrangements for travel, please note the following points:

1. Flights have been booked in order to enable participants to attend the two days of the conference, from 3-4 May 2007. Because of the UN Rules, we regret we could not deal with individual requests for any particular flights. The bookings are made on the basis of the most economical and direct routes available.
2. **For ECA sponsored participants, the Hotel will be paid directly by UNDP office in Benin for all the period of your stay and you will receive a per diem to cover cost of food and other incidentals.**

The UNDP sponsored participants have been booked in the NOVOTEL ORISHA COTONOU and will have to cover the cost of the accommodations at the special rate negotiated by the organizers.

For all participants - You will soon receive an email informing you in which Hotel you have been booked (Novotel or Marina Cotonou Hotel) .

Benin Marina Hotel
Benin, Western-Africa
Boulevard De La Marina, B.P. 1901 Cotonou, Benin
Tel: (229) 21 30 01 00 / 21 30 12 56,
Fax: (229) 21 30 11 55 / 21 30 83 25,
Telex: 5111/5112

and

NOVOTEL ORISHA COTONOU
Boulevard de la Marina
08 B.P. 0929 Cotonou - Bénin
Tél.(229) 21 30 56 69
Fax. (229) 21 30 41 88
E-mail. h1826-sl@accor.com
novotel.orisha@intnet.

3. The meeting will take place in the Marina Cotonou Hotel:

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Benin, Western-Africa
Boulevard De La Marina, B.P. 1901 Cotonou, Benin
Tel: (229) 21 30 01 00 / 21 30 12 56,
Fax: (229) 21 30 11 55 / 21 30 83 25,
Telex: 5111/5112

4. Participants with no Benin Embassy in their cities of residence could use the following note verbal delivered by the Permanent Mission of Benin in Switzerland.

Looking forward very much to seeing you all in Cotonou,

Best regards,