



Economic Commission for Africa
Addis Ababa, Ethiopia
Request for Expression of Interest (EOI)

Title of the EOI: Upgrading Video Presentation System – CRI and CR2

Date of this EOI: 18/8/2010

Closing date of receipt of EOI: 13/9/2010

Reference No.: RFP/FMS/10-042

Address EOI by fax for the Bid Officer

E-mail: bidofficer@uneca.org

Telephone number: 251-115-445342/445469

Fax number: 251-115-511874

UNCCS Code: 471132

Description of requirements:

UNECA hereby seeks to pre-qualify a suitable audio video specialized contractor registered in the field and capable to (i) design/supply/install/commission and test the display monitors and associated controlling equipment with all required accessories in the Conference Room 1 (CR1) and Conference Room 2 (CR2) of the United Nations Conference Center (UNCC); the work includes to supply and install power point, video and audio presentation displays for the upper and lower podium positions of the large conference room (CR1) and medium conference room (CR2); (ii) Upgrade or replace the old faulty analogue Hitachi Industrial Grade Video Cameras which are installed in the TV balconies of CR1 and CR2 and all associated control equipments found in the TV master control room with equipment which have better features and reliability to provide a better and more reliable services to UNECA Conference Center. Only pre-qualified firms may be invited to the tender by a "Request for Proposal" (RFP).

Please note that the UNECA is precluded from entering into contract with a firm that is not fully registered with UNECA. Those interested in responding to this invitation but not currently fully registered as vendors with UNECA, are encouraged to register before submission of their offer. **Pre-qualification questionnaire**, Registration Form and Vendor Response Form could be downloaded from www.uneca.org/procurement or similar documents could also be collected from the UNECA, General Services Section, 2nd floor, Room no. 2N11. In order to be eligible for UN Registration, please make sure to declare in writing the Prerequisite for Eligibility criteria itemized from A-E as contained in EOI instruction attached.

Those interested should write to the above-mentioned e-mail address or fax number to submit their "**expression of interest**" with the **completed/filled pre-qualification questionnaire** by the deadline of 13/09/2010.

DESCRIPTION OF SERVICES

Upgrading Video Presentation System – Conference Room 1 and Conference Room 2

GENERAL INFORMATION

Premises, Description and Location

The United Nations Economic Commission for Africa (ECA) complex is located at Menilik Avenue, at Addis Ababa, Ethiopia. It consists of seven main buildings, spread over an area of 11.05 hectares. Apart from UNECA, the complex also accommodates 14 UN Agencies, some 3000 persons (staff members, consultants, contractors, etc) and receives a large number of visitors as well. For example, 99,306 visitors were received in the years 2008-2009. The United Nations Conference Center in Addis Ababa (UNCC-AA), one of a few international level conference center complexes in the country, hosts 100,000 participants VIPs including Heads of State of Governments and Ministers annually.

SERVICES REQUIRED

The contractor must have the capacity to provide the following services:

1. Design/Supply/install/commission/test power point, video and audio presentation displays for the upper and lower podium positions of the large Conference Room (CR1) and medium Conference Room (CR2)
2. Upgrade or replace with new, the existing faulty Hitachi industrial grade video cameras installed in the TV balconies of the large Conference Room (CR1) and medium Conference Room (CR2) and all associated control equipment found in the TV master control room

Major activities include to design/supply/install/commission eight pieces tablet or other folding type purpose made LCD monitors; Replace the existing 12 channel video switcher with a new video switcher; Design/Supply and install VGA amplifiers, splitters and all other required equipment; Upgrade or replace the existing defective seven HV-C10A Hitachi Video cameras; Supply and install conduits, trunkings and all necessary equipment etc.

- Qualified vendors will be given detailed specification later with the RFP documentation.