



**Economic Commission  
for Africa**



**Advisory Board on  
Statistics in Africa**

***Annual Meeting  
10-11 May 2004  
Addis Ababa, Ethiopia***

## **ABSA terms of reference**

ECA/ABSA/05/2004/E03

# **ABSA**

## **Terms of reference**

### **The Executive Secretary,**

Considering the adoption of the resolutions of the second meeting of the Committee on Development Information (CODI) by the Economic Commission for Africa (ECA) Conference of Ministers of Finance, Planning and Economic Development, at its thirty-fifth session held, from 19 to 21 October 2002, in Johannesburg (South Africa),

Decides:

### **Establishment**

1. The Advisory Board on Statistics in Africa (ABSA) is established.

### **Functions**

2. The functions of the Advisory Board are to:
  - a. Advise the ECA secretariat on emerging issues relating to statistical development in Africa, as well as the direction and content of its work programme;
  - b. Propose approaches, actions and means for the mobilization of resources for the implementation of regional statistical programmes;
  - c. Advise on the implementation of any strategy or framework recommended by CODI for the development of statistics in Africa;
  - d. Advise on the coordination of statistical activities at national, subregional and regional levels;
  - e. Promote and disseminate good practices in the area of statistical development to all stakeholders, including member States and sub-regional organizations.

### **Membership**

3. The Board comprises 15 experts, appointed by the ECA Secretariat in close consultation with all stakeholders to ensure that (i) national statistical offices, sub-regional organizations, statistical training institutes and data users are adequately represented in the Board; and (ii) the composition of the Board reflects gender and sub-regional balance.
4. Appointments to the Board are for a term of two years, and may be renewed.

5. The ECA Secretariat serves as an ex-officio member of the Board.
6. ECA may invite observers to attend meetings of the Board.

### **Officers**

7. At each meeting, the members shall elect a Chairperson, a Vice-chairperson and a Rapporteur.

### **Meetings**

8. Meetings will be held once a year. Additional emergency meetings may be called. If funding is not available, these shall be held electronically.
9. The ECA secretariat organizes the meetings of the Board and prepares documentation for the meetings.
10. The ECA Secretariat also organizes the sharing of information and communication with the stakeholders.
11. In accepting appointment, members accept the obligation to attend meetings of the Board and participate in other activities organized in furtherance of the objectives and functions of the Board.
12. The meetings of the Board shall last no longer than three days. Where possible, virtual conferences may be organized and these shall constitute the annual meetings of the Board.
13. A report shall be prepared at the end of each meeting containing a summary of the discussions of the Board, its advice and recommendations.

### **Funding**

14. ECA will provide funds for the attendance at annual meetings of the Board.