

INFORMATION NOTE FOR PARTICIPANTS

Africa Regional Consultation Meeting on the WSIS+20 Outcomes Implementation

The United Nations Economic Commission for Africa (ECA) welcome you to the **Africa Regional Consultation meeting on the WSIS+20 Outcomes Implementation: Operationalizing WSIS+20 and the Global Digital Compact (GDC)**, July 1-2, 2026, at United Nations Conference Centre UNCC in Addis Ababa, Ethiopia.

This consultation meeting is organized by United Nations Economic Commission for Africa (ECA), in collaboration of the with the Government of Ethiopia and its partners, to review **the WSIS+20 Outcomes Implementation: Operationalizing WSIS+20 and the Global Digital Compact (GDC)**. This regional consultation aims to present and discuss the Africa 2035 Digital Implementation Roadmap to operationalize a coordinated WSIS+20 and GDC implementation approach which is expected to support Member States in strengthening coherent implementation, monitoring, coordination, and reporting mechanisms for WSIS+20 outcomes across Africa.

For additional background information and documentation, please visit the event website [Africa Regional Consultation on the WSIS+20 Outcomes Implementation: Operationalizing WSIS+20 and the GDC | Events | United Nations Economic Commission for Africa](#) . The Forum will be conducted in a **hybrid format**, allowing for both in-person and online participation.

1. Visa and immigration requirements

You need to have a valid passport and ensure your passport is **valid for at least the next 6 months to travel** to Ethiopia. ECA will process participants' VISA on arrival in Addis Ababa Immigration office up for all **sponsored participants. Members of this group are required to submit** a copy of their valid passports to UNECA (to Adeladay; solomon6@un.org) before June 15, 2026, to facilitate this accreditation process at Ministry of Foreign Affairs (MoFA).

For **self-sponsored participants**, you may directly apply for your entry VISA by your own (please refer the VISA requirement on VISA the portal [Ethiopian e-Visa portal](#)). please make sure you are registered and input all the required information on the Indico registration form

(https://indico.un.org/event/1024131/registrations/26664/?form_token=c5c8dc77-f982-4964-97eb-2e77e2d409f2).

Countries with Visa-Free Entry to Ethiopia: According to current regulations, only **citizens** of the following **two countries** (i.e **Kenya and Djibouti**) are **exempt** from visa requirements to enter Ethiopia.

2. Health Requirements

All participants must ensure that they have taken the necessary vaccinations before travelling to Ethiopia. Vaccination against yellow fever is **mandatory**. Please carry a valid **yellow fever vaccination certificate/card**. For more information, please refer <https://ephi.gov.et/travel-notice/> .

3. Organizational Arrangements

ECA will send e-tickets for **sponsored participants** as soon as the bookings are confirmed. **Last hour's cancellation should be reported to ECA as soon as you decide your inability to travel.**

A. Venue Address

The meeting will be held at the United Nations Economic Commission for Africa Conference Centre (**Conference Room 4**), Addis Ababa, Ethiopia. **It is advisable that you arrive early on the first day to enable you to obtain the access badge to the conference centre on time.**

B. Hotel

You are kindly requested to contact the hotel of **your choice directly to arrange, confirm and guarantee your booking**. The list of the **NEAREST hotels** with their *contact details and all other relevant information is annexed*. You will be responsible for bearing all lodging costs and kindly note that meeting organizers **will NOT be able to arrange hotel accommodation** for participants.

Each participant is responsible for making all his/her hotel arrangements and for settling their hotel bills and all other personal expenses incurred from their Daily Subsistence Allowance (DSA) that will be provided for the sponsored participants. The current rate per day for DSA in Addis Ababa is about 253 USD subject to changes. In addition, 252 USD is provided to cover your travel expenses **to and from the airports.**

C. Transport

The hotels in Addis Ababa generally provide free shuttle services between Bole International Airport and the hotel of your choice. You should contact the hotel at which you've chosen to stay **to arrange your transport from the airport to your hotel**. For your convenience, all the hotels annexed below are 5-10 minutes walking distance from the conference Venue (United Nations Conference Centre) of ECA (See the hotels list annexed below).

4. Weather

Addis Ababa is located at an altitude of approximately 2,400 meters. Participants should be prepared for a variable climate. While weather can fluctuate, July typically falls within the rainy season. Please monitor [local weather forecasts](#) to plan accordingly. Ethiopia operates on the UTC+3 time zone year-round.

5. Currency and Banking

The local currency is the Ethiopian Birr (ETB). Ethiopia operates under a market-based, floating exchange rate policy. Currency can be exchanged at the airport, major hotels, and authorized foreign exchange bureaus. For current rates, please refer to the [Commercial Bank of Ethiopia](#).

6. Registration and identification badges

a. Online registration

All participants **must register in advance, and no later than**, 25 June 2026, via the https://indico.un.org/event/1024131/registrations/26664/?form_token=c5c8dc77-f982-4964-97eb-2e77e2d409f2 This is **mandatory** to ensure that credentials and visas can be processed, and badges can be issued as quickly as possible. The online system makes it easier to log the details required for verifying the entry of the participants and facilitates logistical preparations.

b. Badges

Access to the UNCC (meeting venue) is restricted. Forum badges will be issued at the registration counter upon presentation of a valid ID. Badges must be always displayed while on the premises. Please report any lost or missing badges to the registration counter without delay to ensure continued access to the venue.

Contact Information: For questions regarding the workshop agenda, please contact Ms. Bahta Bekele (bahta.bekele@un.org). For logistical and registration issue, please contact Mr. Adeladay Solomon (solomon6@un.org).

Annex. List of Hotels closest to conference venue (the United Nations Conference Centre (UNCC)) in Addis Ababa, Ethiopia

No.	HOTEL	Type of Room	UN Rate
1.	APHRODITE INTERNATIONAL HOTEL Tel: 251-115-572220 Email: reservation@aphroditeaddis.com ; marketing@aphroditeaddis.com web: www.AphroditeAddis.com	Single Standard room	US\$ 60.00 <i>Inclusive of breakfast & all taxes</i>
2.	ELILLY HOTEL Tel: 0115- 58 77 77/73/70 Fax: 0115 58 52 00 Contact: Ms. Elisabeth Shume E-mail: info@elillyhotel.com reservation@elillyhotel.com Website: www.elillyhotel.com	Standard Rooms	US\$ 80.00 <i>Inclusive of breakfast & all taxes</i>
3.	HILTON HOTEL Tel: (251-11) 5 51 84 00/17 00 00 Tel: (251-11) 5 51 00 64 Fax: (251-11) 5 51 17 18 Contact: Mr. Daniel Gelaw Email: reservations.addisababa@hilton.com Website: https://www.hilton.com/en/hotels/addhitw-hilton-addis-ababa/	Garden Wing Rooms (standard) King room	US\$ 120.00 US\$ 132.00 <i>Inclusive of breakfast & all taxes</i>
4.	HYATT REGENCY HOTEL Tel: (251-11) 5 17 12 34 E-mail: addisababa.regency@hyatt.com Website: Hyatt Regency Addis Ababa, Addis Ababa (updated prices 2024) (booking.com)	Standard Rooms	US\$ 200.00 <i>Inclusive of breakfast & all taxes</i>
5.	INTER LUXURY HOTEL Tel: (251-11) 5 50 50 66/18 04 44 Fax: (251-11) 5 54 00 90/96 Contact: Jacqueline Solomon E-mail: reservation@interluxuryhotel.com revmgr@interluxuryhotel.com ; Website: www.intercontinentaladdis.com	King Deluxe (Standard)	US\$ 80.00 <i>Inclusive of breakfast & all taxes</i>

6.	JUPITER INTERNATIONAL HOTEL – KASANCHES LOCATION Tel: (251-11) 5 52 73 33 (251-11) 5 52 63 70 251-911 65 18 10 (Ayelech) Fax: (251-11) 5 52 64 18 E-mail: info@jupiterinternationalhotel.com Website: www.jupiterinternationalhotel.com	Standard Single Rooms Deluxe Rooms Twin Rooms	US\$ 75.00 US\$ 90.00 US\$ 110.00 <i>Inclusive of breakfast & all taxes</i>
7.	MARRIOTT EXECUTIVE APARTMENTS Tel: (251-11) 5 18 46 00 Contact: Mr. Biruk Hailu/ Ms. Tigist Juneydin E-mail: reservation.adder@marriott.com Website: www.marriott.com/adder	Single Rooms	US \$160.00 Plus 26.5% tax <i>Breakfast included.</i>
8.	NIGIST TOWERS GUEST HOUSE Tel: (251-11) 5 50 97 70 Yirgat: 0911 19 55 35 E-mail: info@nigisttowers.com Website: www.nigisttowers.com	Studio One Bed Room Two Bed Room	US\$ 72.45 US\$ 84.53 US\$ 114.70 <i>Inclusive of all taxes. Breakfast not included.</i>
9.	RADISSON BLU HOTEL Tel: (251-11) 5-15 76 00/ 17 04 00 Fax: (251-11) 5-15 76 01 E-mail: reservations.addisababa@radissonblu.com Website: www.radissonblu.com	Single Standard Room	US \$158.00 <i>Inclusive of breakfast & all taxes</i>