

Program of Work

Day 1: Wednesday Dec. 7/2022

Time	Activities	Implementer	Facilitator and MC
9 :00 to 9 :30	Arrival and registration of Participants	Organisers	Samuel Bigirumwami
9 :30 – 9 :50	Introduction and briefing the objectives of the workshop	Mike and Dereje	
9:50 – 10:00	Welcoming remark	Guest	
10 : 00 – 10 :30	Presenting the work done by the strategic document preparation working group	Group leader1	
10 :30 – 11 :00	Tea break	Hotel	
11 :00 – 11 :20	Presenting the work done by the infrastructure facilitation working group	Group leader2	
11 :20 – 11 :50	Presenting the work done by the partnership and collaboration working group	Group leader3	
11 :50 – 12 :30	Setting the scene, briefing the work procedure and the working templates of each working groups	Dereje	
12 :30 – 2 :00	Lunch	Hotel	
2 :00 – 4 :00	Working in separate groups	Participants	
4 :00 – 4 :30	Tea break	Hotel	
4 :30 – 5 :20	Continue working in separate groups	Participants	
5 :20 – 5 :30	Concluding remark and agendas of the next day	Dereje and Mike	

Day 2: Thursday Dec. 8/2022

Time	Activities	Implementer	Facilitator and MC
9:00 to 9:30	Setting the scene and briefing tasks of the day	Dereje and Mike	Samuel Bigirumwami
9:30 – 10:30	Continue working in separate working groups	Participants	
10 :30 – 11 :00	Tea break	Hotel	
11:00 – 12:30	Continue working in separate working groups	Participants	
12:30 – 2:00	Lunch	Hotel	
2:00 – 3:30	Finalizing the work of each working group	Participants	
3:30 – 4:30	Merging the documents produced by each working group (finalized draft zero strategic document)	Participants	
4:30 – 5:00	Tea break	Hotel	
5:00 – 5:30	End of the workshop, final remark and the way forward	Mike and Dereje	

Day 3: Friday Dec. 9/2022

Time	Activities	Implementer
9:00 to 11:00	Briefing the outcomes of the consultative workshop to the responsible ministry office and discussing the way forward	Dereje and Mike
11:00 – 11:30	End of the mission	