



ACADEMIC ENQUIRIES
Direct further enquiries
about your application to:

UJ: Sajida Durwan
Email: sajidad@uj.ac.za

IDEP: Catherine Lalyre Faye
Email: c.lalyre@unidep.org

INTERNATIONAL AND OTHER ENQUIRIES

international@uj.ac.za
www.uj.ac.za/International

NOMINATION AND APPLICATION FOR ADMISSION

MPhil in Industrial Policy

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

VERY IMPORTANT

- Please print this form, read the instructions carefully and complete all sections.
- Incomplete forms **will not** be processed.
- Only one application form per applicant.
- All self-sponsored candidates must pay tuition fee to the University of Johannesburg.

1. INFORMATION

PRINCIPLE FIELD OF STUDY:

POSTGRADUATE STUDIES:

TITLE	LAST NAME/SURNAME	INITIALS	DATE OF BIRTH (DD/MM/YYYY)	PASSPORT NUMBER

2. CHANGE OF ADDRESS

The University and IDEP must be notified immediately of any change of address after submission of the form.

3. COMMUNICATION TO APPLICANTS

You will receive a separate email with regard to the outcome of your academic application. It is therefore in your best interest to complete an email address on this application form.

**NO APPLICATION
FEE WILL
BE CHARGED**

4. ACADEMIC DOCUMENTS

Photocopies of all documents required for this application must be certified.

All applicants must include the following documents	Documents Required
Academic Transcript (if not in English include official English translation)	✓
Previous degree/diploma(s) (if not in English include official English translation)	✓
Photocopy of Passport	✓
Two letters of reference a) Professional b) Academic	✓
One to two page motivation including an industrial policy topic to be addressed in MPhil Minor Dissertation.	✓
Nomination Form signed by certifying official (applicable to applicants seeking sponsorship from IDEP)	✓
Curriculum Vitae	✓

Please note that if admitted, medical aid confirmation will be required of non-South African applicants.

5. APPLICATION DEADLINE: 28 September 2018.

(To be considered, all applications and nominations must be received not later than 28 September 2018. Applications will be processed on a continuous basis until the required number of applicants is reached.)

6. SUBMISSION OF THIS APPLICATION

Submit this signed application form with all supporting documentation by email to: sajidad@uj.ac.za or c.lalyre@unidep.org

7. TUITION FEES

Full payment of Tuition Fees. Information regarding the course fees can be obtained from the Programme Coordinator on +27 11 559 7451 or email sajidad@uj.ac.za at the end of October.

8. KNOWLEDGE OF ENGLISH

The primary language of instruction of the programme is English. During the course of the programme, participants are required to produce written assignments, participate actively in discussions, and write examinations, in English.

A GOOD WORKING KNOWLEDGE OF ENGLISH IS THEREFORE ESSENTIAL.

I ACADEMIC APPLICATION

Consent to collect and process personal information:

1. I, the undersigned applicant, hereby consent to the collection and processing of my personal information for the purpose of processing this application form and all relevant administrative and governance purposes relating thereto. I confirm that the personal information supplied is true and accurate and that I acknowledge that it is adequate, relevant and not excessive.

SECTION A: QUALIFICATION DETAILS

APPLICATION FOR YEAR OF STUDY

Choice of study	MPhil Industrial Policy					
Qualification code	M	3	C	P	4	Q

SECTION B: PERSONAL DETAILS

1. Identity number (South African applicant)

2. Passport number (International applicants only)

3. Title (Dr/Mr/Mrs/Ms, etc.)

4. Initial(s)

5. Surname

6. First names in full

7. Date of birth

d d m m y y y y

8. Gender Male Female

9. Language (Mark with an "X")

English	<input type="checkbox"/>
French	<input type="checkbox"/>

10. Indicate your country of origin

SECTION C: HIGHER EDUCATION QUALIFICATIONS

1. PREVIOUS HIGHER EDUCATION STUDIES

Supply full details of studies at higher education institution(s). For registration purposes, the following are regarded as higher education institutions: universities, teachers’ training and technical colleges. In the event of discontinuation of studies, indicate the date of cancellation.

Year from	Year to	Higher education institution	Field of study (e.g. BA, BCom, MSc (Zoology))	Result (e.g. cancelled, failed, degree obtained)

* Please note that a full academic transcript must be attached.

2. OTHER TRAINING PROGRAMMES UNDERTAKEN

(Give dates, locations and subjects covered)

SECTION D: OTHER PARTICULARS

1. DO YOU HAVE A DISABILITY?

Please indicate with a tick in either of the boxes below:

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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1.1 If “Yes”, please indicate with a tick which one of the disability categories below is most applicable to the nature of your disability:

Communication (Talking, listening)	<input type="checkbox"/>		Multiple	<input type="checkbox"/>
Emotional (Behavioural & psychological)	<input type="checkbox"/>		Physical (Moving, standing, grasping)	<input type="checkbox"/>
Hearing (Difficulties in hearing, deaf)	<input type="checkbox"/>		Sight (Blindness, reduced vision, glasses and/or albinism)	<input type="checkbox"/>
Learning (Difficulties in learning)	<input type="checkbox"/>			<input type="checkbox"/>

In order for the *Office: People with Disabilities* to facilitate support and reasonable accommodation, please give in detail **the nature** of your disability, e.g. use of wheelchair, crutches.

It is the prospective student’s responsibility to inform *PsyCaD’s Office: People with Disabilities* and to make a declaration to the relevant professional board/s (where applicable) in this regard. Confidential advice can be obtained from the Office: People with Disabilities, psycadinfo@uj.ac.za / ashmoren@uj.ac.za or 011 559 3745.

SECTION F: EMPLOYMENT

How long have you been in employment? And in what Organisation/Institution/Ministry?

A. Present Position

Title of your present position	Date of entry in this position
Name of Ministry, Department or Institution	
Name and title of your immediate supervisor	

Describe your duties and responsibilities

B. Previous Positions

Name of Ministry, Department or Institution	Title of Position	Dates of Employment	
		From	To

C. Additional Experience

(Membership on commissions or committees, publications, participation in special projects, international conferences, etc.)

SECTION G: MOTIVATION, SCHOLARSHIP AND COMMITMENT

- Attach a one to two page motivation in English which includes an Industrial Policy topic you plan to work on for your MPhil Minor Dissertation.
- State any facts not already covered that might have a bearing on your candidacy. (It would be useful to describe any features of your past or present employment that are specifically related to the subject matter of the programme).

- A limited number of full/partial scholarships are offered by IDEP to eligible applicants for this qualification. Application for scholarship (Please tick off)

(i) I do not need a scholarship (ii) I request a full scholarship (iii) I request a partial scholarship

- If admitted will you be able to participate in the qualification without a full/partial scholarship?

5. What other financial resources are available to you to enable you to undertake this qualification?

6. In the case of a self-sponsored candidate, please indicate your sources of funding or your potential sponsors. (Self-sponsored applicants need not submit an official nomination as per section II).

7. Commitment/Engagement:

- a) I certify that my answers to the preceding questions are complete and correct, and that I am in good health to travel and participate for the whole period of the programme.
- b) If selected to participate in the training programme, I will:
- Conduct myself as a trainee, and abide by all IDEP and UJ rules and regulations.
 - Fully devote my time to the training programme.
 - Participate in all assignments, activities and events within the training programme.
 - Refrain from any political, commercial or any other activities not compatible with the training programme.
 - Return to my country at the end of the training programme.

Signature

Date

SECTION H: APPLICATION AGREEMENT

9FD/9.1.2.1

1. I hereby consent to the collection and processing of my personal information as stated on Page 3 of this application form.
2. I understand that this document in no way whatsoever constitutes a registration form and/or agreement with IDEP and /or UJ and that, upon the applicant's application being successful, the applicant will have to complete and sign a registration form incorporating the student agreement.
3. I confirm that the signature on this application form is my own and that IDEP and/or UJ may accept this signature as being my true signature. I understand and acknowledge that it is in the discretion of IDEP and/or UJ not to process this application if the application contains any false or misleading information or signatures.

Note:
The applicant consents to personal information being utilised for government and University statistical purposes.

ALL APPLICANTS TO COMPLETE AND SIGN

1. I hereby declare that this information is correct
2. If selected to participate in the Training Programme, I will:
 - Accept and abide by the United Nations core values which are integrity, professionalism and respect of diversity;
 - Conduct myself as a trainee, and abide by all IDEP's rules and regulations;
 - Fully devote my time to the training programme;
 - Participate in all assignments, activities and events within the training programme;
 - Refrain from any political, commercial or any other activities not compatible with the training programme;
 - Stay in the accommodation provided by the University;
 - Return to my country at the end of the training programme.

Initials and surname of **applicant** (name in print)

Signature of **applicant**

Date

II OFFICIAL NOMINATION OF CANDIDATE

To be completed by nominating authority after the application form has been filled out and signed by the candidate. (Only required from applicants seeking sponsorship from IDEP).

I _____ (Name and title of certifying official)

certify that _____ (Name of candidate)

is an official candidate of _____
for the course specified above.

In making this nomination, we confirm that the following conditions of admission to the programme are fulfilled:

1. The candidate has the necessary capacity to follow the academic programme.
2. The candidate is granted study leave with full salary for the full duration of the programme
3. The candidate's employment with _____ (indicate employer) is guaranteed, at the current or higher level, after completion of the programme
4. The candidate is granted sponsorship by: _____ (Indicate the source)
5. IDEP reserves the right to make claims against a candidate who benefits from a sponsorship but abandons the qualification without prior official authorisation from the Institute.
6. IDEP reserves the right to suspend the scholarship after the first year if the holder fails to complete successfully two or more modules.
7. The scholarship holder commits to work on a dissertation subject which is read and approved by the authenticating authority at the appropriate time and inform IDEP about that as soon as possible.

Signature of certifying official

Date

III FOR OFFICE USE ONLY

STUDENT NUMBER STICKER

STUDENT NUMBER (PREVIOUSLY ALLOCATED)

FILEPLAN NUMBER

9FD/9.1.

International	Documents Outstanding
Accommodation	Disability

Notes:

Signature: Supervisor (Postgraduate)

And/Or

Signature: HOD